

CONSTITUTION OF THE SHAD THAMES RESIDENTS' ASSOCIATION

THE ASSOCIATION

1. The Shad Thames Residents' Association, hereafter referred to as STRA, comprises a Core Group and a Network.
2. STRA represents residents living in the area bordered by the River Thames, London Bridge, the north side of Tooley Street, and Mill Street.

AIMS

3. The aims of STRA shall be:
4. To represent the interests of residents to the local authority and other bodies.
5. To act solely, or in conjunction with other interested parties, to improve the represented area for the benefit of the residents.
6. To encourage the goodwill and involvement of the wider community.
7. To foster community spirit and encourage civic pride.

STRA CORE GROUP

8. In furtherance of the Aims, but not otherwise, the STRA Core Group may exercise the power to:
9. Monitor applications which are made to Southwark Council in areas such as planning, licensing, filming, entertainment or any other activities which impact on residents, and make representations in their interests.
10. Monitor the environment, streetscape and traffic patterns in co-operation with Southwark Council and other bodies, and make representations in the interests of residents.
11. Invite and receive contributions and raise funds where appropriate, to finance the work of STRA, and open and maintain a bank account to manage such funds.

12. Make payments (including donations) of monies held on behalf of the residents for the purpose(s) stated in the Aims. All such donations shall be made to properly constituted organisations or to appropriate individuals who have provided a service to STRA in furtherance of the Aims.

13. Communicate with STRA Network members via electronic or other means.

14. Take any form of action that is lawful, which is necessary to achieve STRA's Aims.

STRA NETWORK

15. All residents who live within the defined boundary, who have an interest in assisting STRA to achieve its Aims, and who are willing to adhere to the conditions set out in this Constitution can be a member of the STRA Network

16. Residents can become a STRA Network member by registering their email and physical address with the Communications Officer. For the avoidance of doubt, any resident who satisfies the requirements for STRA Network membership and who has not yet become a STRA Network member can register their details and become a STRA Network member at a STRA General Meeting and will be entitled to vote at such meeting.

17. Where it is considered by the STRA Core Group that the membership of an individual would be detrimental to the Aims and activities of STRA, the STRA Core Group may refuse STRA Network membership, or may terminate or suspend the membership of any STRA Network member by resolution passed at a STRA Core Group meeting. Any individual affected by these provisions shall have the right to appeal to an independent adjudicator determined by mutual agreement with the STRA Core Group.

18. Any STRA Network member may resign their STRA Network membership by written notice to the Communications Officer.

19. It is a condition of STRA Network membership that when attending meetings STRA Network members conduct themselves in a reasonable manner. The Chair may exclude any STRA Network member who breaches this condition, or for any other conduct contravening the Aims or conditions set out in this Constitution. Any STRA Network member so excluded has the right to

appeal to an independent adjudicator determined by mutual agreement with the STRA Core Group.

BUSINESS OF THE STRA CORE GROUP

20. The business of STRA shall be conducted by the STRA Core Group comprising no less than six and no more than ten people, who must be at least 18 years of age. No more than one STRA Core Group member may be from the same household.

21. The STRA Core Group shall consist of both elected Officers and other STRA Network members.

22. The Officers shall comprise: Chair, Vice Chair, Secretary, Treasurer, Communications Officer and any additional officers the STRA Core Group deems necessary to carry out STRA's Aims.

23. Where STRA is to be represented on another body or organisation (including without limitation the Potters Fields Park Management Trust) the STRA Core Group will elect one or more STRA Core Group members to represent STRA.

24. Each year the Officers shall be elected at the Annual General Meeting (AGM) or, if that is not possible, at a Special General Meeting. The procedure for electing Officers shall be as follows:

25. Any person who has been a STRA Core Group member for at least 12 months preceding the relevant STRA General Meeting, and who has attended in total at least four STRA Core Group meetings during that period, can volunteer at a STRA Core Group meeting to become one of the elected Officers for the following year. In exceptional circumstances, the STRA Core Group can waive these requirements of 12-month STRA Core Group membership and/or attendance at meetings.

26. If the STRA Core Group considers that such person should become such elected Officer, they will make a recommendation to this effect to the STRA Network membership in writing no less than 14 days prior to the relevant

General Meeting. If they have waived any requirements for election, they will explain the exceptional circumstances which gave rise to such waiver.

27. At the relevant General Meeting, the STRA Network membership will vote on electing the proposed Officer(s) as recommended by the STRA Core Group.

28. Officers shall be elected for a period of up to one year (or, if longer, the period between one AGM or General Meeting and the immediately subsequent AGM or General Meeting where Officers are elected). Officers may be re-elected at subsequent meetings.

29. STRA Network members may nominate themselves for membership of the STRA Core Group. The STRA Core Group shall confirm any new member at a STRA Core Group meeting.

30. Any Officer or member of the STRA Core Group who does not support the Aims or adhere to the conditions set out in this Constitution can be removed by the STRA Core Group.

31. Any Officer or member of the STRA Core Group who is unable to perform their duties can be removed temporarily or permanently as an Officer or STRA Core Group member by the STRA Core Group. In the case of the removal of an Officer, the STRA Core Group can appoint an interim Officer from amongst the STRA Core Group members to perform the duties of such removed Officer, until such time as the original Officer is once again able to perform their duties or a new Officer can be elected at a General Meeting in accordance with the Constitution.

32. Any STRA Network member who is refused membership of the STRA Core Group, or any Officer or member of the STRA Core Group who is removed, shall have the right to appeal to an independent adjudicator determined by mutual agreement with the STRA Core Group.

Duties of Officers

33. The Chair shall chair STRA meetings (including without limitation the STRA Core Group meetings, the AGM and any Special General Meeting). The Chair shall co-ordinate with the Communications Officer and the Core Group

regarding communications with the STRA Network and publication of material on STRA's website.

34. The Vice Chair shall deputise for the Chair.

35. The Secretary shall organise the STRA Core Group meetings and General Meetings, and shall propose a draft agenda for such meetings. The Secretary shall also ensure that a proper record is kept of all STRA meetings in the form of minutes which are available to interested parties on request.

36. The Treasurer shall keep proper accounts of income and expenditure and report on them as required by the STRA Core Group or a General Meeting. The Treasurer shall also be responsible for managing the relationship with Southwark Council in connection with monies paid via the Council to STRA (including without limitation in relation to filming in the area).

37. The Communications Officer shall be responsible for maintaining an accurate up-to-date list of STRA Network members together with their contact details and for contacting STRA Network members about meetings and for any other purpose which the STRA Core Group determines. The Communications Officer shall also ensure STRA's website is managed and updated regularly in accordance with this Constitution.

38. Any STRA Core Group member delegated to represent STRA in any consultation with any other body shall act only in the interests of local

residents and upon the instructions of STRA and shall report back to the STRA Core Group meeting or to a General Meeting.

MEETINGS

39. Annual General Meeting

40. STRA shall convene an AGM each year which shall take place no later than three months after the end of STRA's financial year. At least 14 days' written notice must be given before the AGM takes place.

41. All STRA Network members are entitled to vote at the AGM. For the avoidance of doubt, all STRA Core Group members are also STRA Network members.

42. The quorum for an AGM shall be a minimum of 15 STRA Network members including three elected Officers.

STRA Core Group Meetings

43. The STRA Core Group shall meet as necessary, but not less than six times in each year. Meeting dates shall be displayed on STRA's website. Members of the STRA Core Group shall be expected to take an active part in the work of STRA, including without limitation attending STRA Core Group meetings regularly; participating in preparing written representations on behalf of STRA; liaising with and attending meetings of other bodies and organisations as required from time to time; and responding to queries from and points raised relating to the designated area by STRA Network members and other interested parties.

44. The quorum for STRA Core Group meetings shall be no less than four STRA Core Group members, two of whom must be elected Officers. All

decisions made by the STRA Core Group shall be by voting in accordance with the requirements of the Constitution.

VOTING

45. Voting in relation to all matters at an AGM, a STRA Core Group Meeting or any other meeting shall be:

46. by a show of hands

47. on the basis of a simple majority (or in the case of an alteration to the Constitution or dissolution of STRA, a two-thirds majority) of those members present and entitled to vote

48. in the case of a tied vote, decided by the Chair or in their absence the Vice Chair who shall have the casting vote except that:

49. in relation to the election or removal of the Chair, the Vice Chair or in their absence the Secretary shall have the casting vote; and

50. in relation to the election or removal of the Vice Chair, the Chair or in their absence the Secretary shall have the casting vote.

FINANCE

51. Any money acquired by STRA, including donations, contributions and bequests, shall be paid into a bank account operated by the STRA Core Group in the name of STRA.

52. All funds must be applied to the Aims of STRA and for no other purpose. Where funds are given to STRA subject to conditions of how such funds shall be applied, the STRA Core Group shall ensure that such funds are applied to the Aims of STRA in accordance with such conditions.

53. Any deeds, cheques or any other documents relating to STRA's bank account shall be signed by at least two elected Officers who comprise the Chair, the Vice Chair, the Treasurer, the Secretary and the Communications Officer.

54. All income and expenditure shall be the responsibility of the Treasurer who shall be accountable to ensure funds are utilised effectively and that STRA stays within budget. Official accounts shall be maintained, and shall be

examined annually by a competent independent person who is not a STRA Network member. An annual financial report shall be presented at the AGM.

55. STRA's accounting year shall run from 1 October – 30 September.

ALTERATION OF THE CONSTITUTION

56. Any proposal to alter the Constitution must be submitted in writing to the Secretary not less than 28 days before the General Meeting at which it is to be discussed. At least 14 days' written notice shall be given to STRA Network members of such meeting, together with the wording of the proposed amendment(s). The quorum for any such meeting shall be a minimum of 15 STRA Network members, including at least three elected Officers. A two-thirds majority of those present and entitled to vote at the meeting is required for any alteration to the Constitution.

DISSOLUTION

57. The STRA Core Group may call a meeting to discuss the dissolution of STRA. At least 28 days' written notice shall be given to STRA Network members of such meeting. For the sole purpose of dissolution a quorum need not apply, and STRA may be dissolved by a two-thirds majority of those present and entitled to vote at the meeting.

58. The assets, financial and otherwise, remaining when STRA has satisfied its liabilities, shall be applied for such purposes of benefit to the community as the meeting so decides.

Shad Thames Residents' Association - Constitution 08.09.15

This Constitution was adopted at an Annual General Meeting held at the offices of Southwark Council, Tooley Street, on 28 October 2015.

Signed: _____
Nick Napier
Chair

Signed: _____
Paul Hanrahan
Vice Chair

Signed: _____
Julian Griffiths
Treasurer

Signed: _____
Name –
STRA Network Member

Signed: _____
Name –
STRA Network Member